



The Salvation Army – Canada and Bermuda Territory Job Description

Job ID:

Position Title: Day Service Facilitator

Division: Prairie Division

Ministry Unit/Dept: Community Venture – XXXX

Location: XXXX

Reporting To: Coordinator of Day Services

Job Family: Community and Social Services

Generic Job Title: Community Ministry Worker B

Pay Band: 3

Date Reviewed: February 2nd, 2021

Starting wage: \$ 15.41

The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.

Mission Statement

The Salvation Army exists to **share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.**

Vision Statement

We are an innovative partner, mobilized to share hope wherever there is hardship, building communities that are just and know the love of Jesus.

Core Values:

The Salvation Army Canada and Bermuda Territory has four core values:

Hope: We give hope through the power of the gospel of Jesus Christ.

Service: We reach out to support others without discrimination.

Dignity: We respect and value each other, recognizing everyone's worth.

Stewardship: We responsibly manage the resources entrusted to us.

POSITION PURPOSE SUMMARY:

The Day Service Facilitator works together with the staff team to develop and implement appropriate recreational, social, and educational programming which incorporates the needs, interests and preferences of the members through individual or group activities. The incumbent will be required to provide emotional and physical support along with crisis intervention as needed.

Note: Not all incumbents perform all of the duties described below but perform a similar range of duties as per the directive of the Coordinator of Day Services.

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All responsibilities must be performed in keeping with The Salvation Army's Mission, Vision and Values, in a professional manner, upholding our code of conduct.

Core Role & Responsibilities:

- Serve as a positive role model for members and staff.
- Understand and promote members' rights and responsibilities.
- Provide individual emotional, physical, social and vocational support to members in a respectful and caring manner.
- Provide personal care.
- Ensure individual's health and medical needs are accurately attended to in a timely fashion, and that all medication is properly administered and recorded.
- Promote independence and encourage decision-making through recognition and respect of each member's interest and choices.
- Collaboratively create, manage and facilitate appropriate individual and group activities, special events and spiritual care programs according to member interest, skill and ability levels.
- Provide transportation to and from various locations while demonstrating safe driving skills.
- Perform administrative duties including completing logs, incident reports and maintaining appropriate lines of communication with management and staff.
- Ensure compliance with all safety rules and regulations are being adhered to by all, including but not limited to, vehicle usage, transportation of members, working alone, food, medications and equipment, storage and maintenance.

Education, Qualifications and Certifications:

- The successful job applicant will have completed high school, grade 12 or the equivalent
- An equivalent combination of education and experience may be acceptable
- Valid Manitoba Class V driver license
- Criminal record check
- Child Abuse Registry check
- Adult Abuse Registry check
- Excellent written communication and interpersonal skills.
- Demonstrated skills and ability to work in a team environment.
- Certificate in Disability and Community Support is an asset.
- Sound knowledge of intellectual disabilities and experience working in the field is an asset.